MEMORANDUM

TO: Divisional Research Deans, Department Chairs, and Administrators

FROM: Johns Hopkins University Research Administration (JHURA): c/o Janet Palmer

RE: NIH DHHS - Advancing Health Disparities Interventions Through Community-Based Participatory Research (U01)

JHU Limited Submission Program – Submission deadline is June 11, 2015 by 4 pm

PLEASE DISTRIBUTE TO YOUR FACULTY

The overarching goals of the NIMHD Community-Based Participatory Research (CBPR) Program are to enhance community capacity in research for which they will directly benefit; support collaborative intervention projects addressing health disparities; and accelerate the translation of findings into improved health and health outcomes. The purpose of this FOA is to support promising community interventions using CBPR principles and approaches aimed at reducing and eventually eliminating health disparities.

This FOA invites applications for intervention studies using CBPR principles and methods. For the purpose of this FOA, ‘community’ refers to a population that may be defined by geography, race, ethnicity, culture, gender, illness or other health condition, or to groups that have a common health-related interest or cause. Communities must include significant representation of one or more NIH-designated US health disparity populations, which include Blacks/African Americans, Hispanics/Latinos, American Indians/Alaska Natives, Asian Americans, Native Hawaiians and other Pacific Islanders, socioeconomically disadvantaged populations and rural populations.


Funding Opportunity Title: Advancing Health Disparities Interventions Through Community-Based Participatory Research (U01)
LOI Due Date: (note: not required): 07/03/15
Estimated Award Amount: NIMHD intends to commit $10,000,000 in FY 2016 to fund 20 awards
JHU Nomination Limit: Each institution is allowed to nominate one nominee for this FOA

Interested applicants should send the following documents in sequence in one PDF to resapp@jhu.edu no later than 4 p.m. on June 17, 2015:

- JHU Limited Submission Cover Sheet (form attached and is required)
- Summary of proposed project (no more than two pages)
- Curriculum Vitae (no more than two pages)
Budget Summary (no more than one page)

Each applicant should expect to receive a confirmation of receipt of their materials. If an applicant does not or receive an acknowledgement or has any questions, please contact Janet Palmer via resapp@jhu.edu or call her at 410-516-5917. The submission deadline date due to sponsor is August 3, 2015.

Janet M. Palmer  
Johns Hopkins University Research Administration (JHURA)  
Limited Submissions Programs  
3400 N Charles Street  
W400 Wyman Park Bldg.  
Baltimore, MD 21218  
410-516-5917  
resapp@jhu.edu  
http://jhuresearch.edu
INTERNAL APPLICATION/PROPOSAL/NOMINATION COVER SHEET

This cover sheet is required for submitting internal applications, proposals, and/or nominations in response to program announcements, solicitations, or requests for nominations involving funding opportunities which require an internal peer review and selection. Submit this cover sheet and all required materials as one PDF via e-mail to the JHU Research Administration at resapp@jhu.edu. If you have any questions, please call 410-516-5917. If your application/nomination is selected during the internal review process, please submit all required materials to your department’s designated representative in your divisional office of Research Administration (ORA).

Name of Applicant/Principal Investigator/Nominee: ______________________________________________________________

Position Title: ______________________________
Appointment Date: __________________ (Month, Day, Year)
Highest Degree: ______________________________ (PhD, MD etc.)

Office Telephone: _____________________________
Cell/I Phone: _______________________
e-mail: ______________________________

JHU School/Division: ____________________________
Department: ___________________________________

Name of Department Contact: ___________________________
Telephone: __________________
e-mail: __________________

Sponsor/Foundation: NIH Department of Health and Human Services
Program Title: Advancing Health Disparities Interventions Through Community-Based Participatory Research (U01)

Required Internal submission date (to resapp@jhu.edu): June 11, 2015
Letter of Intent (Not Required) deadline date to Sponsor/Foundation: July 3, 2015
Selected application/proposal/nomination due at divisional research administration office: July 27, 2015
Submission deadline date to Sponsor/Foundation: August 3, 2015

Please provide answers to the questions listed below:

1. Have you submitted a project summary for this program (if it was announced) in previous years? __________________________
   If yes, did you receive funding for that project from this sponsor? __________________________

2. Is the attached project summary a request for renewal for an awarded project? __________________________

3. Please provide any additional information you believe would be helpful for the internal review on a separate page.

Along with this signed cover sheet, provide the items below:

☐ Summary of the proposed project (No more than two pages)
☐ Biographical sketch/CV of no more than two pages
☐ Proposed budget no more than one page

IMPORTANT - Please complete the requested contact information listed below:
Designated Representative in your Divisional ORA: __________________________ e-mail: __________________________
Department Chair: __________________________ e-mail: __________________________
Department Administrator: __________________________ e-mail: __________________________
Campus Address: __________________________

Date: __________________________

Signature of Applicant/Principal Investigator

Date: __________________________

Signature of Department Chair

Please note: Any change in the proposed applicant/principal investigator after the submission of this form must be authorized in writing by the department chair and approved by the internal review committee before the final submission to the program sponsor. A formal request with justification should be sent to resapp@jhu.edu as soon as possible.