MEMORANDUM

TO: Divisional Research Deans, Department Chairs, and Administrators

FROM: Johns Hopkins University Research Administration (JHURA), Research Development Office: c/o Janet Palmer

RE: The Hartwell Foundation – Individual Biomedical Research Award (IBRA)

JHU Limited Submission Program – Submission deadline is May 26, 2015 by 4 pm

PLEASE DISTRIBUTE TO YOUR FACULTY

The Hartwell Foundation selected Johns Hopkins University as one of its top ten centers in Biomedical Research for 2015 which makes Hopkins eligible to participate in the 2015 competition for the Hartwell Individual Biomedical Research Award Program, and that has the potential to benefit children of the United States.

The Hartwell Foundation seeks to inspire innovation and achievement by offering individual researchers an opportunity to realize their professional goals. Hartwell believes that philanthropy is a serious responsibility and that wealth appropriately used is an essential mechanism for improving mankind. Through a unique and selective funding process, they provide financial support to stimulate discovery in early-stage biomedical research that has the potential to benefit children of the United States. The Hartwell Foundation provides funding for transformative early stage, innovative, and cutting-edge biomedical research that has not yet qualified for significant funding
from outside sources. Hartwell wants the research to make a difference.

More specific information about the program can be found at: [http://thehartwellfoundation.com/index.shtml](http://thehartwellfoundation.com/index.shtml).

**Funding Opportunity Title:** The Hartwell Foundation  
**Due Date for Application:** 09/15/15  
**Estimated Award Amount:** $100,000 each year for a period of three years  
**JHU Nomination Limit:** Four candidates for this competition

Johns Hopkins can submit four applications for this funding opportunity. NOTE: There are two rounds of internal reviews. The first is for the pre-applications and the second round is for those selected to submit a full proposal for internal review.

Interested applicants should send the following documents **in sequence in one PDF** to resapp@jhu.edu no later than 4 p.m. on May 26, 2015:

- Hartwell 2015 – IBRA Pre-proposal Cover Sheet – REQUIRED (see attached)  
- Preliminary Proposal Summary (see Pre-proposal Cover Sheet for pre-proposal guidelines)  
- NIH Bio sketch

Each applicant should expect to receive a confirmation of receipt of their materials. If an applicant does not or receive an acknowledgement or has any questions, please contact Janet Palmer via resapp@jhu.edu or call her at 410-516-5917. The submission deadline date due to sponsor is September 15, 2015.

**Janet M. Palmer**  
Research Development Coordinator  
Johns Hopkins University Research Administration (JHURA)  
Research Development - Limited Submissions Programs  
3400 N Charles Street  
W400 Wyman Park Bldg.  
Baltimore, MD 21218  
410-516-5917  
resapp@jhu.edu  
http://jhuresearch.edu
THE HARTWELL FOUNDATION
Individual Biomedical Research Award
Information Submission Sheet

Please complete this information sheet and submit with your preliminary proposal summary and NIH Bio-sketch in one (1) Adobe pdf file to resapp@jhu.edu by May 26, 2015. For additional information, please contact Janet Palmer at 410-516-5917.

The Hartwell Foundation Internal Awards Committee will conduct the internal review process. Research proposal summaries for internal review must include the following information:

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<tr>
<th>Principal Investigator Name:</th>
<th>Title:</th>
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<td>E-mail:</td>
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<td>Mailing Address:</td>
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<td>Administrative Contact Name:</td>
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<td>Administrative Contact’s Email:</td>
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**Proposal Title:**

**Sponsor:** The Hartwell Foundation

**Project:** Individual Biomedical Research Award (IBRA)

**Notification to Candidates invited to submit full proposals:** Early June

**Full proposals due at resapp@jhu.edu for Internal Review:** July 27, 2015

(Selected candidates only)

**Proposals due at Foundation for selected nominees:** September 15, 2015

Please check items below included with this Information Submission Sheet:

- Preliminary Proposal Summary - Please provide a brief 1-2 page description of the proposed research describing how it addresses a critical problem or an unmet need, the proposed innovation, and its benefit to children in the United States. Briefly note how the research is early-stage, innovative and cutting edge. (This 1-2 page limit is only for the internal review process.)

- NIH Biosketch

*Note: Additional materials will be required for full proposal submission*
Timeline for 2015 Hartwell Nominations

- April 15, 2015 - JHU invited to nominate 4 candidates for 2015 competition
- May 26, 2015 – 1-2 page preliminary proposal due to JHURA via resapp@jhu.edu
- Early June Full proposals invited from 6-8 candidates
- Late June Meetings of Marc Donohue with candidates invited to write full proposals
- July 27, 2015 - Full proposals due to Marc Donohue
- Early August - Selection of final 4 nominees, feedback on full proposal
- Mid August - Final budget due; headshots of nominees; signature on IBRA Official
- Nomination form; meetings of Marc Donohue with nominees
- Late August Revised full proposal due; content/format editing of proposals
- September 8, 2015 - Deadline for Research Administration Signatures
- September 12, 2015 - All materials due to Foundation Relations (not Research Administration) for electronic submission to Hartwell
- Early October - Hartwell will notify nominees selected for interviews
- October - Preparation and review of oral presentations
- Late October - Presentation rehearsals
- Mid November - Interviews at Hartwell
- April 1, 2016 - Announcement of 2015 IBRA awards